

Vacancy Advertisement

Manager: Science Advisory Program and Strategic Partnerships

The Academy of Science of South Africa (ASSAf) is an independent, statutory body of eminent South African scholars and scientists. It was established in terms of an Act of Parliament. Its primary objective is to generate evidence-based solutions to the problems and challenges facing South African society.

ASSAf seeks to appoint a **Manager: Science Advisory Program and Strategic Partnerships** to service the Academy:

Minimum educational requirements:

A Master's degree.

A PhD is an added advantage and or including other relevant training or recognition of prior learning.

A formal qualification in International Relations would be additionally advantageous.

Experience:

At least ten years related professional experience in a similar or related environment (7 of which should be at Management level), in a university, research institution or similar organisation. Development, strategic initiatives or fundraising role for a non-profit, foundation, campaign organisation, government entity or similar organisation.

Skills and knowledge required:

- Proven ability to negotiate and work with high level executives.
- Experience of working as part of a senior management team and supporting organisational strategy.
- Strong analytic skills (financial, planning, operational).
- Demonstrated drive to solve problems in a matrix team environment and leading with high energy and a positive attitude.
- Advanced knowledge of scientific, technical, or policy issues in a related discipline.
- Able to prioritise multiple tasks in a fast-paced, deadline-driven environment.
- Strong relationship building skills and an entrepreneurial approach that leverages further opportunities.
- Excellent communication skills, both written and oral and excellent relationship building skills.
- Understanding networks within the National System of Innovation (NSI) and other South African Government and international agencies as well as local firms, non-profits, universities and others in Africa and overseas.
- Proven ability to find strategic partnerships that have led to increased collaborative activities.
- Support and promotion of change management and transformation.
- Strategic leadership and corporate governance.
- Generous mentor and developer of people.

Duties and Responsibilities:

To provide leadership to the Academy's wide-ranging science advisory programme as well as focus on initiating, developing and managing the Academy's national, regional and international linkages.

This position works closely with the management/exco team and reports to the Executive Office or his/her delegate in driving Academy activities toward the achievement of its mission, strategic goals and objectives.

The position requires a senior person, who is well-versed in both academic matters and in policy development.

- Report to the Executive Officer, with full responsibility for program performance, effective management, stakeholder relations and management of human and financial resources within the programmes;
- Support the organisation's vision and mission;
- Ensure compliance with all statutory requirements of the programmes under his/her control;
- Manage and monitor the day-to-day activities of the programmes;
- Ensure that the programmes are effectively managed and that appropriate succession planning is in place at all levels;
- Manage stakeholder relationships including representation and participation of the Academy in relevant national and international fora;
- Create an effective team and ensure that it promotes a positive image of the organisation, high staff morale and high-performance culture.

All candidates who comply with the requirements are invited to apply. The Academy reserves the right not to make an appointment to the post as advertised.

To apply, please submit a letter of application, a CV and the contact details of two referees, addressed to the Human Resources Manager, via email, to Ms Lynette du Plessis at lynette@assaf.org.za by no later than 09 January 2022.

Correspondence will only be entered into with shortlisted candidates.