

**RFQ: 16/April//2021/QUESTAD**

**SPECIFICATIONS**

**Advertising for 8 VOLUMES over 2 years: 17.2, 17.3, 17.4, 18.1, 18.2, 18.3, 18.4, 19.1**

1. Sell advertisements for the Quest quarterly science magazine.
2. Submit material for layout and design purposes.
3. Provide detail of advertising companies for invoicing purposes.
4. Quest: Science for South Africa is a 44- pager magazine, there must be a minimum of five adverts per issue.
5. Adverts must align to the target audience of the magazine.
6. Develop advertising rates and revise them annually.
7. Provide advertising company addresses for the mailing of the magazine quarterly.
8. Have capacity to advertise on the website.

Deadline for Quotes: **14 May 2021**

Deadline for delivery: **QUARTERLY**

All technical queries may be directed to Mr Tsepo Majake at [tsepo@assaf.org.za](mailto:tsepo@assaf.org.za)

All SCM queries may be directed to Ms Lebo Makgae at [lebo@assaf.org.za](mailto:lebo@assaf.org.za)

## **EVALUATION CRITERIA**

The evaluation criteria will be based on compliance, specifications and where applicable B-BBEE price point'

## **SUPPORTING DOCUMENTATION**

- B-BBEE status level verification certificate/sworn affidavit must be submitted in order to qualify for preference points for B-BBEE)
- Must be tax compliant.
- Quotations must reflect a cost breakdown where applicable. Prices quoted must be inclusive of VAT. In case of a non-Vat Vendor please indicate so.
- ASSAF has the right to withdraw any quotation at any time within the validity of the quotation. ASSAF will not award the contract to any bidder who does not comply with the terms and conditions of the bidding document and will at its own discretion appoint next qualifying supplier.