

RFQ: 21/Jan/2020/ISC ROA

**SPECIFICATIONS**

**SHUTTLE SERVICES**

**Science for Development Workshop, Cape Town, South Africa, 30 – 31 January 2020**

- Transporting ISC ROA staff members and sponsored delegates from the Cape Town International Airport to the City Lodge Pinelands Hotel Mowbray Golf Park Off, Raapenberg Rd, Pinelands, Cape Town, 7450 and from the City Lodge back to the Cape Town International Airport based on their travel schedules.
- The information sheet with the arrival and departure times of ISC ROA staff members and the delegates is attached (subject to change – due to flight delays and possible cancellations).

Deadline for Quotes: **24 January 2020**

All technical queries may be directed to Mr Bongani Mahlalela at [b.mahlalela@icsu-africa.org](mailto:b.mahlalela@icsu-africa.org)  
All SCM queries may be directed to Ms Lebo Makgae at [lebo@assaf.org.za](mailto:lebo@assaf.org.za)

## **EVALUATION CRITERIA**

The evaluation criteria will be based on compliance, specifications and where applicable 80/20 B-BBEE price point'

## **SUPPORTING DOCUMENTATION**

- B-BBEE status level verification certificate/Sworn affidavit must be submitted in order to qualify for preference points for B-BBEE)
- Completed Standard Bidding Document (SBD Form)
- Must be tax compliant.
- Quotations must reflect a cost breakdown where applicable. Prices quoted must be inclusive of VAT. In case of a Non Vat Vendor please indicate so.
- ASSAF has the right to withdraw any quotation at any time within the validity of the quotation. ASSAF will not award the contract to any bidder who does not comply with the terms and conditions of the bidding document and will at its own discretion appoint next qualifying supplier.