

RFP: 07/6/2019 Websites Rebuilt

ASSAf is currently running websites that are technically outdated and need to be rebuilt to function on a universal standard recommended PHP version as stated below, you are therefore requested to submit a proposal in line with all the requirements as below:

All technical queries may be directed to Mr. Franciscus Fleischmann Francis@assaf.org.za

All queries relating to the bid documentation may be directed to scm@assaf.org.za

Deadline for submissions: **8 July 2019**, Rebuilt Deadline: **18 October 2019**

ELIGIBILITY PROFILE

The prospective service provider should:

- Demonstrate knowledge and experience of Joomla or WordPress Platform.
- Be able to work with the latest release of the software and its technical requirements.
- Be able to customise and develop the platform to institutional requirements.
- Technical experience in the use of scripting languages and software:
 - Extensive programming language experience in HTML, XML, PHP, Java, etc.;
 - Experience of Web Server;
 - Experience in the following: CSS, JavaScript, JQuery, XSLT, Bootstrap, Angular JS, SQL Databases.
- At least 3 years' experience in the implementation and maintenance of WordPress or Joomla Platforms.

SCOPE OF WORK AND DELIVERABLES

- SWOT evaluation of current Websites
- Rebuild website to be compatible with PHP 7.2 (www.assaf.org.za) and integrate www.assaf.co.za (currently WordPress) into www.assaf.org.za (currently Joomla)
- Rebuild website to be compatible with PHP 7.2 (www.owsdsa.org.za) (currently Joomla)
- Rebuild website to be compatible with PHP 7.2 (www.twas-rossa.org.za) (currently Joomla)
- Rebuild website to be compatible with PHP 7.2 (www.sayas.org.za) (currently WordPress)
- General Website support and maintenance for a period of 12 months
- Configuring Sites to use SSL (Letsencrypt)

NB. All sites are currently live and will be replaced by rebuild on a hosting platform currently in use. The look and feel will not necessarily need to change.

EVALUATION CRITERIA FOR BIDS

The evaluation criteria for the assessment of the proposals will be based on functionality. Bidders that score points which exceed the minimum threshold provided on functionality will further be evaluated on price and on the level in the Broad Based Black Economic Empowerment (BBBEE) Status Level Certificates provided in terms of the Preferential Procurement Policy Framework, Act 5 of 2000 and Regulations of 2017.

All bidders who score less than 70 out of 100 points for functionality will not be considered for further evaluation. Bidders will be shortlisted and may be invited to do a presentation or a POC on their proposals at their own cost.

The Bid is expected not to exceed R500 000.00 and therefore the 80/20 Broad Based Black Economic Empowerment (B-BBEE) Status level contributor shall be applicable.

The following criteria will be used in particular as the criteria for appointment, apart from those laid down in the Preferential Procurement Regulations, 2017, pertaining to the Preferential Procurement Policy Framework Act 5 of 2000:

Rating Scale:

0 = non-compliance	1 = poor	2 = fair	3 = good	4 = very good	5 = excellent
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CRITERIA	GUIDELINES FOR CRITERIA APPLICATION	WEIGHT
Deliverability	Evaluation of requirements and specifications	40%
Diversity of skills	Range of website services that can be delivered	20%
Portfolio and experience	Examples of system/s established or maintained	15%
Quality of previous work	Feedback from clients (see mandatory requirements)	15%
Employee CVs	Levels of experience and diversity of skills (see mandatory requirements)	10%

MANDATORY REQUIREMENTS

In summary, ensure that the following are attached (mandatory requirements):

- The company profile detailing infrastructure, experience, offices and capacity and track record:
- Abridged CVs of team members including proof of valid and certified qualifications and registration documents with the professional body, if applicable.
- Three (3) contactable references past and present clients on similar assignments.
- All Standard Bidding Documents (SBD forms) must be fully completed and signed.
- Provide proof of inclusion in the National Treasury CSD or be able to apply to this database.

Note: Bidders who fail to comply with the mandatory requirements will be disqualified and not considered for any further evaluation.

Late Bids. Bids received late will not be considered.

CONDITIONS

- Service providers should provide a cost estimate to rebuild each site and the total thereof.
- Provide a costing to support and maintain the sites for a 12-month period.
- Successful service provider should be prepared to engage in price negotiation.

SUPPORTING DOCUMENTATION

- Original or Certified B-BBEE status level verification certificate/Sworn affidavit must be submitted in order to qualify for preference points for B-BBEE.
- In case of a non-VAT Vendor please indicate so.

ASSAF has the right to withdraw any quotation/proposal at any time within the validity of the quotation.