

RFQ : 20/September/2018/PAP

SPECIFICATIONS
HUMAN GENETICS CONSENSUS STUDY

FORMAT: 180 X 250 mm

**1) FULL REPORT – DESIGN AND LAYOUT
DELIVERABLE – PDF FOR WEB**

NUMBER OF WORDS: 43 290 words/188 pages + Cover)

- Concept, design, and development of report cover (4pp)
- Graphic design and layout of content, including graphs
- Full colour throughout
- Supply of all stock photography
- Supply of 2X colour proof sets

**2) CONCISE REPORT
PRINT RUN: 100**

Extract of Full Report with minor changes

NUMBER OF WORDS: 24 pages + Cover

- Supply of 2X colour proof sets
- Cover printed on HI Q, 350 gsm/closest
- Text printed on HI Q, 135 gsm/closest
- Text and cover printed with machine varnish throughout
- Finishing: Saddle-stitch

Packing and delivery to one address in Pretoria.

Quote Deadline: 1 October 2018

Delivery: TBC

All technical queries may be directed to Ms Patsy Scholtz at patsy@assaf.org.za

All SCM queries may be directed to Ms Lebo Makgae at lebo@assaf.org.za

EVALUATION CRITERIA

The evaluation criteria will be based on compliance, specifications and where applicable B-BBEE price point'

SUPPORTING DOCUMENTATION

- B-BBEE status level verification certificate/Sworn affidavit must be submitted in order to qualify for preference points for B-BBEE)
- Must be tax compliant.
- Quotations must reflect a cost breakdown where applicable. Prices quoted must be inclusive of VAT. In case of a Non Vat Vendor please indicate so.
- ASSAF has the right to withdraw any quotation at any time within the validity of the quotation. ASSAF will not award the contract to any bidder who does not comply with the terms and conditions of the bidding document and will at its own discretion appoint next qualifying supplier.