

RFQ: 11March2020/APP and SP

Printing and delivery of Annual Performance Plan and Strategic Plan (Artwork supplied as PDF)

SPECIFICATIONS

-Printing (PDF supplied) and also quote for the delivery to Cape Town and Pretoria of:

-ASSAf Annual Performance Plan

- Number of pages: 60 pages (last pages are blank)
- Print run: 100
- Colour: Full
- Paper: HIQ 135gsm inner and 300gsm cover
- Binding: Saddle stitch
- Delivery date: See below

-ASSAf Strategic Plan

- Number of pages: 48 pages
- Print run: 100
- Colour: Full
- Paper: HIQ 135gsm inner and 300gsm cover
- Binding: Saddle stitch
- Delivery date: See below

- Delivery date:
-17 March 2020.

- Delivery to Cape Town
- 60 hard copies of the SP and one electronic copy in a CD/USB; (which I will get to you before the copies are sent so that they can be included)
- 60 hard copies of the APP and one electronic copy in a CD/USB; (which I will get to you before the copies are sent so that they can be included)
- ATT: Mr Babulele Bingwa
- Office of the Minister of Higher Education, Science and Technology
- Parliament of RSA
- Room 1014, 10th Floor
- 120 Plein Street
- Cape Town
- 8001

- Delivery to Pretoria
- 40 hard copies of each to be delivered to the ASSAf office

-The plans will be tabled in both houses of Parliament by the Minister from 12 March 2020. ASSAf's submission should reach our Parliamentary Liaison Officer by 17 March 2020.

- All technical queries may be directed to Henriette Wagener at communications@assaf.org.za

All SCM queries may be directed to Ms Lebo Makgae at lebo@assaf.org.za

EVALUATION CRITERIA

The evaluation criteria will be based on compliance, specifications and where applicable 80/20 PPPFA price point's evaluation

SUPPORTING DOCUMENTATION

- Original/Certified B-BBEE status level verification certificate/Sworn affidavit must be submitted in order to qualify for preference points for B-BBEE)
- Must be tax compliant.
- Quotations must reflect a cost breakdown where applicable. Prices quoted must be inclusive of VAT. In case of a Non-Vat Vendor please indicate so.
- ASSAf has the right to withdraw any quotation at any time within the validity of the quotation. ASSAf will not award the contract to any bidder who does not comply with the terms and conditions of the bidding document and will at its own discretion appoint next qualifying supplier.