

RFQ : 9/September/2019/

Submission date: 16 September 2019

SPECIFICATIONS

DESIGN AND LAYOUT AND PDF version for web

Recognising Individual Contributions to Collaborative Research

FORMAT: A4

PRINT RUN: 1x pdf

NUMBER OF PAGES: 90 Pages plus cover

- Concept, design, and development of Report cover
- Graphic design and layout of content, including graphs
- Supply of all stock photography
- Supply of 2X colour proof sets

Delivery: 20 November 2019

All technical queries may be directed to Ms Henriette Wagener at henriette@assaf.org.za

All SCM queries may be directed to Ms Lebo Makgae at lebo@assaf.org.za

EVALUATION CRITERIA

The evaluation criteria will be based on compliance, specifications and where applicable 80/20 PPPFA price point's evaluation

SUPPORTING DOCUMENTATION

- Original/Certified B-BBEE status level verification certificate/Sworn affidavit must be submitted in order to qualify for preference points for B-BBEE)
- Must be tax compliant.
- Quotations must reflect a cost breakdown where applicable. Prices quoted must be inclusive of VAT. In case of a Non-Vat Vendor please indicate so.
- ASSAF has the right to withdraw any quotation at any time within the validity of the quotation. ASSAF will not award the contract to any bidder who does not comply with the terms and conditions of the bidding document and will at its own discretion appoint next qualifying supplier.