

**RFO : 13/November/2019/ Diplomacy workshop**

**International Science, Technology and Innovation Diplomacy Training Course 28 November – 3 December 2019**

### SPECIFICATIONS

- **70 branded USBs (4G) – can use both sides for branding**
- **70 Clear plastic branded folders (see attached)**
- **70 Dark blue lanyards and pouches (pouches 17cm deep and 11cm wide)**
- **50 South African flag scarfs(50 of these, please see attached picture).**
- **2x Design and print of Executive PVC Roll up banners, Size: 850mm x 2000mm**

**Copy:**

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**Logos: DSI – NAM – ASSAf (in this order – see attached)**

Deadline for Quotes: **15 November 2019**

Deadline for delivery: **26 November 2019**

All technical queries may be directed to Henriette Wagener at [communications@assaf.org.za](mailto:communications@assaf.org.za) All SCM queries may be directed to Ms Lebo Makgae at [lebo@assaf.org.za](mailto:lebo@assaf.org.za)

### EVALUATION CRITERIA

The evaluation criteria will be based on compliance, specifications and where applicable 80/20 PPPFA price point's evaluation

### SUPPORTING DOCUMENTATION

- Original/Certified B-BBEE status level verification certificate/Sworn affidavit must be submitted in order to qualify for preference points for B-BBEE)
- Must be tax compliant.
- Quotations must reflect a cost breakdown where applicable. Prices quoted must be inclusive of VAT. In case of a Non-Vat Vendor please indicate so.
- ASSAf has the right to withdraw any quotation at any time within the validity of the quotation. ASSAf will not award the contract to any bidder who does not comply with the terms and conditions of the bidding document and will at its own discretion appoint next qualifying supplier.