

## REGULATION 13

### ELECTION OF A NEW COUNCIL

- 13.1 All Members of the Academy shall be eligible to serve on the Council, except for emeritus Members as defined in Regulation/Standing Order 1.
- 13.2 As Councils serve for four years at a time, elections for new Councils shall be held during the four months preceding the assumption of duty of a new Council, which shall be the end of the day on which the last meeting is held of the outgoing Council in the year concerned.
- 13.3 If the office of a member of the Council becomes vacant before the expiration of the term of office of that member, the Minister must, within 60 days appoint a person nominated by the Council to fill the vacancy for the unexpired portion of the period for which the member who has vacated office was appointed.
- 13.4 The President shall request the Executive Officer in writing to initiate the Council election no later than 4 months before its expected assumption of service, and to act as election officer.
- 13.5 The President shall privately consult each member of the outgoing Council to ascertain the latter's willingness and availability to serve for another term, and shall endeavour to identify six members who are so willing and available, in the interests of continuity. In the event that more than six serving members of Council wish to relinquish their positions, the number of vacancies for which nominations are sought will be increased.
- 13.6 No Member shall serve on more than two successive Councils, but may be re-elected to Council after a period of absence from the Council.
- 13.7 The Executive Officer shall not be eligible to serve on a prospective Council; if an ASSAf Member, he or she may elect to resign in order to stand for such election.
- 13.8 The full Membership shall be invited by means of a personal communication as well as a website notice, no later than three months before the date of assumption of service of the new Council, to nominate individuals for election to six (or more) places on the Council.
- 13.9 Each candidate nominated by a Member shall be seconded in writing by at least two other Members; no Member may be thus associated with the nomination of more than two candidates.
- 13.10 Candidacies shall be submitted to the election officer no later than two months before assumption of service of the new Council.
- 13.11 The election officer shall draw up a ballot paper listing all candidates in alphabetical order, and shall circulate this in confidence to each Member for voting purposes, specifying a closing date and the means by which the ballots may secretly be cast; no Member may vote for more candidates than the number of vacancies existing at the time of the ballot.
- 13.12 The election officer shall arrange for two independent witnesses to oversee the fair counting of the votes cast in the election. Each vote shall be equal, and the total gained by each candidate shall be determined and certified by the election officer and by the two witnesses.
- 13.13 The six (or more) candidates obtaining the most votes shall be considered elected to the incoming Council.
- 13.14 At the first meeting of the newly reconstituted Council, to be held for this purpose only, immediately after the last meeting of the outgoing Council, the election officer shall call for nominations, from amongst their number, for each of the offices of President, two Vice-Presidents, General Secretary and Treasurer. Each nomination shall be seconded by at least one other Council member. Nominees will have no vote and shall recuse themselves for each election. If an absolute

majority is not attained by any nominee, the candidate with the lowest number of votes shall fall away, and a repeat vote called, applying the same procedure until an absolute majority is attained by a particular candidate for the office concerned.

- 13.15 The elected members of the new Council shall subsequently be presented to the Minister of Science and Technology as prescribed by ministerial protocol, for eventual appointment as prescribed by the ASSAf Act.
- 13.16 The Minister shall also then appoint the additional (thirteenth) member of the Council from amongst the members of the National Advisory Council on Innovation (NACI).
- 13.17 All the stipulations of the ASSAf Act concerning service on the ASSAf Council shall be followed as written into law by Parliament.