

RFQ22Sept25/Awards

SPECIFICATIONS

Awards package in October 2025

Deliverables

Design, print and framing of certificates (2 different designs)

Size: A4 Full Colour 300gsm

Quantity: 50 (30 ASSAf/20 SAYAS)

Framing similar as in picture (30 gold and 20 silver)



Design and Print of Programmes

Size: A4

Quantity: 150

Pages 24 self-cover,

Print: Full colour, double sided

Paper: 135 gsm gloss

Bind: Saddle stitched

Deadline for quote: **26 September 2025**

Delivery: **27 October 2025**

EVALUATION CRITERIA

The evaluation criteria will be based on Tax compliance, specifications and pricing.

SUPPORTING DOCUMENTATION

- A quotation for the service. Costs should include VAT and quotations must reflect a cost breakdown where applicable.
- A service provider should comply with the specifications.
- A valid Tax Compliance Status Pin and signed SBD forms should accompany the quotation.
- Copy of a valid enterprise registration.

- Copy of the latest CSD Report.

PLEASE NOTE:

- Quotations must be emailed to SCM at the email address, scm@assaf.org.za.
- Quotations should be valid for at least 30 days.
- Quotations must reflect a cost breakdown where applicable, prices quoted must be inclusive of VAT. In case of a Non-Vat Vendor please indicate so.
- ASSAf has the right to withdraw any bid invitation at any time within the validity period.

ASSAf will not award the contract to any bidder who does not comply with the terms and conditions of the bidding document and will at its own discretion appoint next qualifying supplier.